



**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
MARCH 19, 2019
110 EAST MAIN STREET
LOS GATOS, CA**

*Steve Leonardis, Mayor
Marcia Jensen, Vice Mayor
Rob Rennie, Council Member
Marico Sayoc, Council Member
Barbara Spector, Council Member*

PARTICIPATION IN THE PUBLIC PROCESS

How to participate: The Town of Los Gatos strongly encourages your active participation in the public process, which is the cornerstone of democracy. If you wish to speak to an item on the agenda, please complete a “speaker’s card” located on the back of the chamber benches and return it to the Clerk Administrator. If you wish to speak to an item NOT on the agenda, you may do so during the “Verbal Communications” period. The time allocated to speakers may change to better facilitate the Town Council meeting.

Effective Proceedings: The purpose of the Town Council meeting is to conduct the business of the community in an effective and efficient manner. For the benefit of the community, the Town of Los Gatos asks that you follow the Town’s meeting guidelines while attending Town Council meetings and treat everyone with respect and dignity. This is done by following meeting guidelines set forth in State law and in the Town Code. Disruptive conduct is not tolerated, including but not limited to: addressing the Town Council without first being recognized; interrupting speakers, Town Council or Town staff; continuing to speak after the allotted time has expired; failing to relinquish the podium when directed to do so; and repetitiously addressing the same subject.

Deadlines for Public Comment and Presentations are as follows:

- Persons wishing to make an audio/visual presentation on any agenda item must submit the presentation electronically, either in person or via email, to the Clerk’s Office no later than 3:00 p.m. on the day of the Council meeting.
- Persons wishing to submit written comments to be included in the materials provided to Town Council must provide the comments as follows:
 - For inclusion in the regular packet: by 11:00 a.m. the Thursday before the Council meeting
 - For inclusion in any Addendum: by 11:00 a.m. the Monday before the Council meeting
 - For inclusion in any Desk Item: by 11:00 a.m. on the day of the Council Meeting

Town Council Meetings Broadcast Live on KCAT, Channel 15 (on Comcast) on the 1st and 3rd Tuesdays at 7:00 p.m.

Rebroadcast of Town Council Meetings on the 2nd and 4th Mondays at 7:00 p.m.

Live & Archived Council Meetings can be viewed by going to:

www.losgatosca.gov/Councilvideos

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE CLERK DEPARTMENT AT (408) 354-6834. NOTIFICATION 48 HOURS BEFORE THE MEETING WILL ENABLE THE TOWN TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING [28 CFR §35.102-35.104]

**TOWN OF LOS GATOS
TOWN COUNCIL MEETING
MARCH 19, 2019**

7:00 PM

MEETING CALLED TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

Community Pledge Leader - Dianna Hill

PRESENTATIONS

Small Business, Big Applause - Nick's Next Door

CLOSED SESSION REPORT

CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION) *(Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Any member of the Council or public may request to have an item removed from the Consent Calendar for comment and action. If an item is pulled, the Mayor has the sole discretion to determine when the item will be heard. Unless there are separate discussions and/or actions requested by Council, staff, or a member of the public, it is requested that items under the Consent Calendar be acted on simultaneously.)*

1. Approve Council minutes of March 5, 2019.
[Staff Report](#)
2. Town Code Amendment Application A-18-002. Project Location: Town Wide. Applicant: Town of Los Gatos
Adopt an ordinance amending Chapter 29 (Zoning Regulations) of the Town Code regarding shared parking.
[Staff Report](#)
[Attachment 1 - Draft Ordinance](#)
3. Accept the Annual Progress Report for General Plan and Housing Element Implementation.
[Staff Report](#)
[Attachment 1 - 2018 General Plan Annual Progress Report](#)
[Exhibit A](#)
4. Authorize the Town Manager to negotiate and execute a contract for the Comprehensive Downtown Parking Study to Dixon Resources Unlimited in an amount not to exceed \$158,892.
[Staff Report](#)
[Attachment 1 - DRAFT Agreement for Consultant Services](#)
[Exhibit A - Proposal with Supplement](#)

5. Authorize budget adjustments in the amount of:
 - A. \$3,290 to recognize receipt and expenditure of Pacific Library Partnership CLSA grant funds and;
 - B. \$3,925 to recognize receipt and expenditure of California State Library Grant Funds.

[Staff Report](#)

6. Authorize a budget adjustment in the amount of \$600,000 from developer fees collected in Fiscal Year 2017/18 for the North 40 project to allow for project review and inspection costs.

[Staff Report](#)

7. Support the 2016 Measure B project for improvements at Highway 9 and Highway 17 including design options for efficiencies on Highway 17 and for additional travel lanes on Highway 17.

[Staff Report](#)
[Addendum](#)
[Attachment 1 - Route 17 Auxiliary Lanes Exhibit](#)
[Attachment 2 - Route 17 Added Thru Lanes Exhibit](#)

VERBAL COMMUNICATIONS *(Members of the public are welcome to address the Town Council on any matter that is not listed on the agenda. To ensure all agenda items are heard and unless additional time is authorized by the Mayor, this portion of the agenda is limited to 30 minutes and no more than three (3) minutes per speaker. In the event additional speakers were not able to be heard during the initial Verbal Communications portion of the agenda, an additional Verbal Communications will be opened prior to adjournment.)*

PUBLIC HEARINGS *(Applicants/Appellants and their representatives may be allotted up to a total of ten minutes maximum for opening statements. Members of the public may be allotted up to three minutes to comment on any public hearing item. Applicants/Appellants and their representatives may be allotted up to a total of five minutes maximum for closing statements. Items requested/recommended for continuance are subject to Council's consent at the meeting.)*

8. Fee and Fine Schedule for Fiscal Year 2019/20
 - a. Adopt a resolution approving the Comprehensive Fee Schedule for Fiscal Year (FY) 2019/20 to continue certain department fees, rates, and charges, and amending certain fees, rates, and charges for FY 2019/20.
 - b. Adopt a resolution approving the Comprehensive Fine Schedule for FY 2019/20 to continue certain department fines, amending certain fines for FY 2019/20.

[Staff Report](#)
[Attachment 1 - Resolution approving Comprehensive Fee Schedule FY 2019.20](#)
[Attachment 1, Exhibit A - Fee Schedule Redline](#)
[Attachment 2 - Resolution approving Comprehensive Fine Schedule FY 2019.20](#)
[Attachment 2, Exhibit A - Fine Schedule Redline](#)
[Attachment 3 - Consultant Fee Analysis](#)
[Attachment 4 - Proposed FY 2019-20 Fee Adjustment, Reclassification and Deletions](#)
[Attachment 5 - Special Events Related Fee Review](#)
[Addendum](#)
[Attachment 6 - Proposed FY 2019-20 Fee Schedule\(Redline\) - Option 2](#)
[Attachment 7 - Proposed FY 2019-20 Fee Adjustment, Reclassification and Deletions - Option 2](#)
[Desk Item](#)
[Attachment 8 - Public Comment](#)

OTHER BUSINESS *(Up to three minutes may be allotted to each speaker on any of the following items.)*

9. Staff recommends that the Town Council review and approve the School Bus Program Business Plan and provide direction to staff for the ongoing program.
[Staff Report](#)
[Attachment 1 - School Bus Business Plan with Appendix A](#)

10. Discuss and approve the Policy Committee's recommendations for Commission Appointments Policy 2-11 and Town Agenda Format and Rules Policy 2-01 in relation to Commissioner interviews, absences, and remote meeting participation.
[Staff Report](#)
[Attachment 1 - Council Policy Committee February 26, 2019 staff report](#)
[Attachment 2 - Redlined Commissions Appointment Policy 2-11](#)
[Attachment 3 - Redlined Agenda Format and Rules Policy 2-01](#)
[Attachment 4 - Public Comment](#)

11. Adopt a resolution related to business streamlining that modifies the Assignment of Duties for new Conditional Use Permits for group classes to the Development Review Committee in the C-2 zone and removes the need for a Conditional Use Permit for group classes in other commercial zones outside of the C-2 zone until December 31, 2019.
[Staff Report](#)
[Attachment 1 - Draft Resolution for Group Classes](#)
[Desk Item](#)
[Attachment 2 - Public comments received between 1101 a.m. March 18, 2019 to 1100 a.m. March 19, 2019](#)

COUNCIL/TOWN MANAGER REPORTS

ADJOURNMENT *(Council policy is to adjourn no later than midnight unless a majority of Council votes for an extension of time)*

Writings related to an item on the Town Council meeting agenda distributed to members of the Council within 72 hours of the meeting are available for public inspection at the front desk of the Los Gatos Town Library, located at 100 Villa Avenue, and are also available for review on the official Town of Los Gatos website. Copies of desk items distributed to members of the Council at the meeting are available for review in the Town Council Chambers

Note: The Town of Los Gatos has adopted the provisions of Code of Civil Procedure §1094.6; litigation challenging a decision of the Town Council must be brought within 90 days after the decision is announced unless a shorter time is required by State or Federal law.